



MEDICAL ANAPHYLAXIS AND ASTHMA MANAGEMENT

Policy Statement

Little Buckets Child Care aims to support children, families and staff who are at risk of Asthma or Anaphylaxis ensuring the inclusion and wellbeing of the diagnosed person.

Policy Implementation

- Parents of children with asthma or anaphylaxis must complete the relevant medical history section on the Enrolment Form
- An Ongoing Medication Record must be completed in detail if staff are required to administer medication to the child, this must be changed as details change
- An Asthma Action Plan and/or Anaphylaxis Action Plan must be provided on enrolment for any child diagnosed with Asthma or Anaphylaxis and in consultation with a medical practitioner
- On enrolment families will be provided with the Little Buckets Child Care **Managing Medical Conditions Policy** (Education and Care National Regulations 2012 – Regulation 91) and **Anaphylaxis and Asthma Policy**
- In partnership with the family the Director will complete a Risk Minimisation Plan
- Medication will be taken on any excursion with a detailed Action Plan accompanying medication
- Parents are to hand over any form of medication to Little Buckets Child Care staff on arrival at the centre, medications must not be kept in the child's bag
- It is the parents responsibility to notify the Little Buckets Child Care team in writing of any changes to their child's medical condition and provide a current and up to date Ventolin, Epi-Pen or Anapen.
- Care may be ceased if the medication is not provided when it has expired and a new one has been requested, also new medical action plans must be provided when requested.
- Staff who have Asthma or Anaphylaxis will notify management and staff. An Action Plan will be in place and the staff member must bring necessary medications to work
- Children will be educated on the importance of not sharing food
- Educators will actively supervise children during meal times
- Little Buckets Child Care staff will follow the **Handwashing Procedure**
- Educators will create an inclusive environment and will not isolate a child during meal times and potentially hazardous experiences, unless under the strict direction of the family and in consultation with centre management
- All families will be notified of acceptable foods permitted into the centre, an anaphylaxis and allergy notice board will be located in the foyer with foods that are of high risk to enrolled children (*Education and Care National Regulations 2012 – Regulation 173 (2)(f)*)
- An EpiPen/Anapen and Ventolin will be easily accessible and clearly identified
- An Allergy Chart will be displayed throughout the centre
- During the Induction Process staff will be notified of the Child Important information Action Plan File and children and staff at risk

Policy Sources

Legislation

Education and Care Services National Regulations 2012 – Regulation 85, 86, 87, 90, 91, 92, 93, 94, 136, 173 (2)(f), 245, 246, 247

Education and Care Services National Law (WA) Act 2012 – Section 169

National Quality Framework – QA 2

Early Years Learning Framework/ My Time Our Place Framework – Outcome 1, 2, 3

Centre Documents

Enrolment Form, Managing Medical Conditions Policy, Administering First Aid Policy, Individual Action Plan, Ongoing Medication Record, Staff Roster, Staff Induction Record, Emergency Action Plan File, Risk Minimisation Plan, Excursion Policy, Handwashing Procedure, Allergy Aware Policy

Revised Date

May 2023

Next Review Date

May 2024