



CONCESSION CARD ASSISTANCE 2024 STUDENT INFORMATION

We are pleased to advise that St James' Anglican School will introduce this scheme in 2023

YOUR DETAILS

Parent/Guardian details:

First Name: ..... Surname: .....

Address: ..... Post Code: .....

Type of concession card:

Health Care Card [ ] Pensioner Concession Card [ ] Veterans' Affairs Pensioner Card [ ] (Blue card only -expires Dec 2022)

Card No. (CRN of Parent/Guardian) (as per Centrelink Card)

Start date: \_\_/\_\_/\_\_ Expiry Date: \_\_/\_\_/\_\_

STUDENTS LISTED ON CARD FOR WHOM FEE REDUCTION IS REQUIRED

Table with 3 columns: Student Name, Year Level, Date of Birth. Includes four rows of dashed lines for data entry.

PARENT/GUARDIAN DECLARATION

I declare the above to be true and correct and am aware that it is an offence to provide false or misleading information.

Parent/Guardian Signature: ..... Date: .....

WITNESS DECLARATION (Concession card and application must be sighted, copy taken and witnessed by the Business Manager or the Assistant Business Manager)

I have sighted and a copy taken of the claimant's card and confirm the details provided are correct.

Witness Signature: ..... Date: .....

SCHOOL ACCOUNTS USE ONLY

Principal/Business Managers Decision: Approved: YES NO

Signature: ..... Position: ..... Date: .....

Table with 2 columns and 4 rows: Application Received, Applicant advised, Financial impact on family, Expiry of discount (if approved).



## FEE CONCESSION CARD ELIGIBILITY

### CONCESSION CARD HOLDERS 2024

To be eligible for the 50% concession on tuition fees (after family discount):

#### ELIGIBILITY CRITERIA

1. Parents/Guardians **must** be in possession of the following current Concession Cards:
  - Centrelink Health Care Card (not student card)
  - Pensioner Concession Card
  - Veteran's Affairs Pensioner Card (Blue card is the only eligible card)
2. The card holder **must** be the Parent or legal Guardian of the students/s while they remain at St James' Anglican School.
3. The applicant and card holder must be the person legally responsible for paying the School Fees i.e the person who has signed the application form.
4. The student must appear on the card as a dependant/child. If the student is over 16 years of age, they may be issued with their own card, and their name will no longer appear on the family card. If this is the case, if the Parent/Guardian still holds an eligible card, these students will qualify for the discount.
5. Foster carers are ineligible to receive a fee concession discount.
6. Fee concession can only be granted for the period in the current year whilst the card is valid. Any continuation will be conditional upon the applicant submitting an updated valid card.
7. Parents/Guardians must apply for the fee concession each school year (annually). Applications do not carry forward to future years.
8. The card must be current on the first day of term for which the discount is applied.
9. The discount cannot be backdated to previous years.

#### PROCEDURE FOR APPLYING

1. Concession Card Assistance Forms are available on our website or from our Administration.
2. The concession card must be sighted, copy taken and witnessed by the Business Manager or Assistant Business Manager.
3. Your application will be assessed by the School.
4. The outcome will be conveyed to the applicant in writing.

#### CONFIDENTIALITY

All applicants for a fee reduction are regarded as confidential and treated accordingly.

*St James' Anglican School*  
2 Graceful Boulevard, Alkimos, WA 6038  
Email: [accounts@stjames.wa.edu.au](mailto:accounts@stjames.wa.edu.au)  
Tel: (08) 6336 8330