



## Concession Card Assistance Application

Parent/Guardian Details			
First Name		Surname	
Address		Suburb	
Tel No		Post Code	

The Applicant listed above MUST be legally responsible for the payment of School Fees (a signatory on the parent agreement at the time of enrolment) and be the concession card holder as shown in the information below.

Concession Card Information			
Health Care Concession Card		Pensioner Concession Card	
Card Number (CRN of Parent/Guardian)	----- - ----		
Start Date		Expiry Date	

Student Information – Must be listed on Concession Card listed above		
Full Name	Year Level	Date of Birth

Parent/Guardian Declaration			
I declare the above information to be true and correct and am aware that it is an offence to provide false or misleading information.			
Signature		Date	___ / ___ / ____

School Accounts Use Only			
I have accepted this application and sighted a copy of the claimant's card and confirm the details are correct.			
Received & processed by		Signature	
Application Approved	Yes      No	Date	



## Fee Concession Card Assistance Eligibility

### Concession Card Holders

To be eligible for the 50% concession assistance on tuition fees (after any family/other discount)

### Eligibility Criteria

- Parents/Guardians must be in possession of the following current Concession Cards:
  - Centrelink Health Care Card (not Student card)
  - Pensioner Concession Card
- The card holder MUST be the Parent or Legal Guardian of the student(s) while they remain at St James' Anglican School.
- The applicant and card holder must be the person legally responsible for paying the school fees i.e. the person who has signed the parent agreement during enrolment.
- The student(s) must appear on the card as a dependant/child. If the student is over 16 years of age, they may be issued with their own card (their name will no longer appear on the family card). If this is the case, if the parent still holds an eligible card, these students will qualify for the concession but, both cards must be presented with the application.
- Foster carers are ineligible to receive a fee concession discount.
- Fee concessions can only be granted for the periods in the current year whilst the concession card is valid. Any continuation will be conditional upon the applicant providing an updated, valid concession card.
- The concession card must be current on the first day of term for which the discount is applied.
- The discount cannot be backdated to previous years.

### Procedure for Applying

- Application forms for this concession are available on our website or from our Administration Receptions.
- The concession card must be sighted, copy taken and witnessed by a member of Administration staff.
- Your application will be assessed by the Accounts Team. The outcome of your application will be conveyed to the applicant by email.

### Confidentiality

All applications for a fee reduction are regarded as confidential and treated accordingly.

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